



Friends of the North Carolina Museum of Natural Sciences

Birthday Party Play Assistants

The NC Museum of Natural Science is seeking enthusiastic Play Assistants who are excited to share their passion for the natural world and science with kids through our Birthday Party program! This position is responsible for assisting Play Leaders in facilitating birthday parties, including setting up party activities and crafts that correspond with a chosen theme and party transitions. Assistants are also responsible for party set up, cleanup tasks, and assisting the party family, as needed.

Parties are offered year-round for children ages 4-12 years old with multiple themes. Visit <http://naturalsciences.org/events/birthday-parties> for more information about the parties.

Pay: \$12.00 per hour. This position is considered part-time and is not eligible for health care benefits or paid leave.

Work schedule: Work schedule varies depending on the times Play Assistants sign up to teach. Play Assistants are expected to have availability at least two to four weekend days a month. There is no guarantee of a minimum number of hours an individual will receive each pay period. Weekly hours will depend on party bookings and the individual's availability. Parties are offered at 10:15am, 1:00pm, and 3:30pm on Saturdays and Sundays. Play Assistants are expected to arrive 45 minutes to an hour before the party starts and stay after each party to complete cleanup. Normal hours are 9:30a to 5:30p on a given party day.

Location: North Carolina Museum of Natural Sciences, Downtown Raleigh.

Necessary Skills and Abilities:

- Excellent customer service and communication skills.
- Ability to deliver directions and scientifically accurate information, adjusting delivery appropriately for various age groups and needs.
- Assist Play Leaders by gathering and setting out materials during activities, activity transitions, clean up of activities and party room
- Comply with all The Friends of the Museum and state of North Carolina policies.
- Must enjoy children and not be scared to be silly!

Requirements:

- Must be at least 18 years old
- Must be able to work at least two weekend days a month
- Must submit to a criminal background check.
- Must be able to lift 20 lbs., bend, and stoop for short periods of time.
- At least 1 year of experience working with early elementary-aged kids

To apply, [complete the linked application](#). If you have any questions, contact Alex Trifaro, Birthday Party Coordinator, at birthday.museum@naturalsciences.org.

naturalsciences.org

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